

PORT GUICHON ELEMENTARY SCHOOL
PARENT ADVISORY COUNCIL
MEETING

Monday November 23, 2015
7:00 P.M.

School Library

*** AGENDA ***

Call to Order

1. **Approval of Agenda – November 23, 2015**
2. **Approval of Minutes – October 26, 2015**
3. **Priority Action Items List – Review**
4. **Receipt of Correspondence**
5. **REPORTS and UPDATES**
 - a. PAC Executive
 - b. PAC Committee's
 - c. Principal's Report
6. **DISCUSSION ITEMS**
 - a. Spring Fair – Initial Organization Meeting - Update
 - b. Playground Improvements 2016/2017 School Year
7. **NEW BUSINESS**
 - a.
 - b.
8. **CONFIRM UPCOMING MEETING DATE**

Tentative: January 25, 2016

PORT GUICHON ELEMENTARY SCHOOL PAC MEETING
Monday, October 26, 2015
7:00 P.M. in the School Library

*** MINUTES ***

Call to Order: 7:01 pm - Alan Evans, Chair

Attendees: Chair Alan Evans, Vice Chair Tracey Lundell, Treasurer Mary Neef, Secretary Keziah McCrystal Rothlin, DPAC Representative Tia Litz, Member-at-Large Rosemary Marra Tattrie, Member-at-Large Chris Wilson, Kelly Elmer, Division 2 teacher William Jang and Principal Mark Duoangchanh.

1. Presentation of Agenda

Motion to approve the Agenda for the September 28 meeting.

Moved (K. Elmer)

Seconded (T. Litz)

Carried

2. Approval of September 28, 2015 Minutes –

Motion to accept the September 28, 2015 minutes as circulated.

Moved (T. Lundell)

Second (R. Marra Tattrie)

Carried

3. Principals Report (circulated report attached)

- Parking Lot
 - “Look” sign added to crosswalk
 - “Stop” sign still not in place at drop off
 - Waiting for signage for directions for drivers – weather delayed
- Playground
 - markings on playground – remarked
 - four square and hopscotch
 - looking for additional four square and hopscotch and more touch ups – when painter arrives Mark will circulate with them to arrange placement
 - basketball hoop nets are up
 - some ‘MacGyvering’ was required - hoops not necessarily made for chain nets which were installed on outside areas – nylon nets in undercover area
 - when asked if the District had any concerns over chain nets should students jump and grab nets, it wasn’t something that had drawn any attention as it was the District that installed them

- Pickle project (Mike Schneider) underway – daffodil bulbs are planted – Divisions 8, 7, and 6 have taken it on
- Waste reduction project – families can bring in electric appliances, such as toasters, kettles, etc., but no tech equipment that might have circuitry.
- Halloween celebration – costume parade, Oct 30 shorter after 1 pm
- full evacuation drill – Nov 4, back up date Nov 6 (only if weather is really poor) – emergency pick up
- Volleyball underway – Mr. Jang & Mr. Sowden have taken that on
- Drama Club started September 28
- spirit days are set for the year:
 - October Halloween
 - December pajama day (pancake breakfast)
 - January hat day
 - Feb pink or red shirt day
 - April kite day with PG shirts
 - June crazy hair day (sports day)
- security guards ordered for Halloween
- website has been updated as per PAC request
- 3 student teachers in Ms. Tan's, Ms. Hoskins', and Ms. Bennet's rooms
- Chip sales appreciate the chip day what are options – pre-order, or stagger times – concern for smaller children
 - Like last year times will be staggered to allow for younger kids – K to 2 come earlier, and 3 to 7 come at lunch – Tia Litz and Rosemary Marra Tattie organizing

4. REPORTS and UPDATES

PAC Executive:

DPAC

- re-designed curriculum (attached) also see website - <http://web.deltasd.bc.ca/content/resources/newcurriculum> or the BC Ministry of Education's website <https://curriculum.gov.bc.ca/>
 - District Reps are willing to come to the school will come out to breakdown the new curriculum design
 - idea behind the shift is for students to learn at their own level, want students to have more input
 - also a part of how education is changing with the tech available, it is changing how educators teach
 - program is already implemented in Australia, Switzerland & Delta is first in BC – all BC as of 2016/2017 year
 - PAC needs to find a way to get this information out efficiently
- 2 professional days have been added to the calendar in January and February

Committees

Emergency Prep

- expenses looming – new supplies are required, particularly the water has expired
 - Provincial recommendations are 3 days supplies (4 ltrs of water per person according to BC)

- need to replenish supplies – M. Duoangchanh will find out what District recommends for amount of water
 - district site recommends tarps, tent pegs, poles (space conservative)
 - current facilities provided for storage would not accommodate the 4 ltrs per person at the school
- will schedule a meeting specifically about Emergency Prep

Fundraising / Events planned

- CHIP SALES
- Halloween Dance – CANCELLED due to lack of ticket sales
- Purdy's orders due Nov 13
- Fall Market – Nov 18
- Hot Lunch ongoing
- Cobs ongoing
 - 5% of sales that are identified by shopper to store as for Port Guichon comes back to the school
- Magazine subscriptions – will be ongoing forms coming out
- Spring Fair
 - Call Spring Fair Meeting – Nov 23 – 6:30 to 7:00 pm (pre-PAC meeting)
 - doesn't have to be a daunting task
 - if enough volunteers, different people can take on different parts and make light work of it
- Breakfast with Santa – Dec 18
 - Tia Litz and Keziah McCrystal Rothlin will coordinate, but looking to recruit parents willing to help as this is Keziah's last year at the school

5. NEW BUSINESS

Motion to purchase 2 tents for sports day, spring fair, etc. up to a total cost of \$500

Move (M. Neef)
Second (T. Lundell)
Carried

Rosemary to purchase

6. CONFIRM UPCOMING MEETING DATE

Next meeting November 23, 7:00 pm, Port Guichon Library

Motion to adjourn

Moved (A. Evans)
Seconded (T. Litz)
Carried

PAC Meeting adjourned at 8:49 pm

Principal's Report
Oct 26, 2015

Information and sharing

- Pickle Project: Beds have been constructed. Daffodils planted.
- Waste Reduction Challenge this week
- Halloween Celebration Friday Oct 30 (Costume Parade in the Afternoon)
- Full Evac Scheduled for Nov 4 (back up day Nov 6)
- Volleyball and Drama Club underway
- Spirit Days
 - October - Halloween Parade (Oct 30)
 - December - Pancake breakfast and pajama day (Dec 18)
 - January Hat day (Jan 13)
 - February - Red or Pink day (Feb 10)
 - Pink Shirt Day (Feb 24)
 - April – Green / Earth day (April 22)
 - May - Kite Day/ Orca Pride day - wear your Orca shirt (May 4)
 - June - Crazy Hair Day/ Sports Day (June 15)

Pending Actions

- Parking lot improvements
 - “Look” sign added. More improvements to come (weather dependant)
 - Security Guards for Halloween ordered
- Website changes completed
- Staff is thankful for chip sales. They wonder if there is a better way to accommodate our younger grade. (Pre-order? Coming to the classes earlier?)

New Business

None at this time

Port Guichon PAC
Pending Action Items

Revised October 27, 2015

#	Action Item	Comments/Notes	Date Originated	Assigned To	Completion Target Date
a.	Parking Lot	Finalization of signs for school drop-off zone – Stop signs and further directional signage	March PAC	Mark	November
b.	Playground – Game Markings	Timeline for painting of additional 4-square game hopscotch markings around	March PAC	Mark	October
c.	Emergency Prep Requirements	What is the recommended level of supplies to be maintained (water, food, equipment)	October PAC	Mark	November
		What is School responsibility vs. PAC			
		Purchase of tents	October PAC	Rosemary	November
d.	New School Curriculum	Investigate potential to provide parents with additional information on planned curriculum changes for next school year	October PAC	Mark	November

Principal's Report
Nov 23, 2015

Information and Sharing

- Full Evac Report Out (Mark will speak to)
- Christmas Concert Rehearsals have begun (Mark will speak to)
- Spirit Wear

Pending Actions

- Redesigned Curriculum Resources for parents
 - <https://curriculum.gov.bc.ca/>
 - <http://web.deltasd.bc.ca/content/resources/newcurriculum>
 - Parent Night in the new year (Date to be finalized)
 - 2 additional Professional Days (Feb 22 and April 18)
- Emergency Prep Bin Supplies (Mark will share documents)
- Parking Lot Stop Sign
- Additional Painting/Refreshing of Foursquare, hopscotch...etc.

New Business

- None at this time