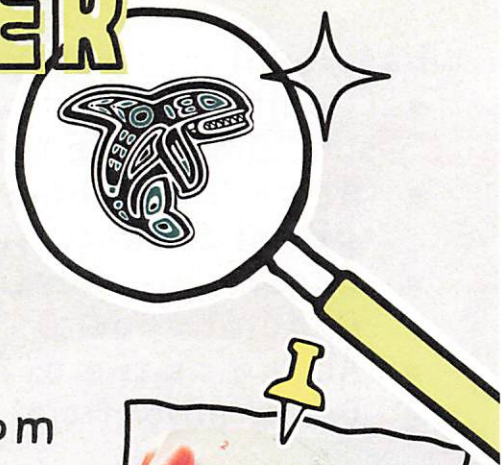


PORT GUICHON ELEMENTARY

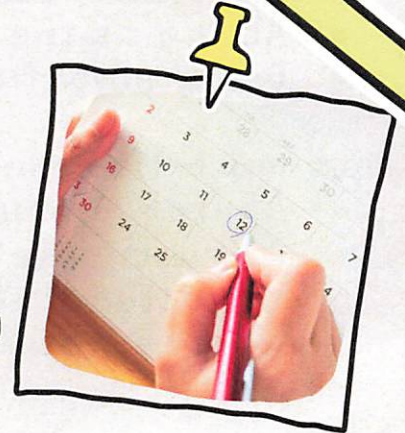
PAC NEWSLETTER



MAY EVENTS



- May 03- FAMILY FUN NIGHT 5:30pm
- May 06- PAC AGM 6:30pm
- Neufeld Farm Orders OPEN
- May 17-20TH- LONG WEEKEND
- May 22- Parent appreciation 8:15am
- A&W HOT LUNCH
- May 27-Neufeld's Pick-up 5:30pm



PAC ANNUAL GENERAL MEETING



It's time for the PAC Annual General Meeting!

Please come out and be a part of planning for the 2024/2025 school year!

We also have 3 executive positions available...



1. PAC CHAIRPERSON



What you'll be responsible for:

- Leading through action to support the best interests of the school & student body
- Attending & leading all PAC meetings (regularly scheduled, special & executive)
- Ensure the meeting agendas are prepared & presented
- Appoint special committees, delegate as needed
- Acting as the official spokesperson for the PAC
- Being an official signing officer

How much time we need from you:

- Approx. 3 hours per month to prepare for & lead PAC meetings
- A few minutes here & there throughout the week to stay connected to the PAC Executive via group chat, sign off on expenses, etc.

2. PAC VICE CHAIR



What you'll be responsible for

- Attending all PAC meetings (regularly scheduled, special & executive)
- Assuming the role of Chairperson in their absence
- Keeping + distributing meeting minutes to the executive members in a timely manner
- Keeping up-to-date copies of PAC bylaws and constitution
- Leading through action to support the best interests of the school and student body
- Being an official signing officer

How much time we need from you

- Approx. 3 hours per month to prepare for and attend PAC meetings
- A few minutes here and there throughout the week to stay connected to the PAC Executive via group chat, sign off on expenses, etc.

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3. PAC TREASURER



What you'll be responsible for

- Attending all PAC meetings (regularly scheduled, special & executive)
- Maintaining an accurate record of PAC expenses
- Receiving and disbursing all funds on behalf of the PAC
- Reporting on expenditures at all general meetings
- Submitting an annual financial statement at the PAC AGMs
- Collecting and depositing PAC funds to the bank
- Leading through action to support the best interests of the school and student body
- Being an official financial signing officer

How much time we need from you

- Approx. 3 hours per month to prepare for and attend meetings
- Approx. 10 hours per month to manage funds (accounting, bank deposits, signing, etc.)
- A few minutes here and there throughout the week to stay connected to the PAC Executive via group chat, sign off on expenses, etc.

PAC EMAILS!

PLEASE update your contacts or your email may be missed!

☆ ALL PAC related inquiries:
pacportguichon@gmail.com

☆ ALL eTransfers & financial inquiries
portguichontreasurer@gmail.com

☆ Hot Lunch inquires:
pghotlunch@gmail.com



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[@portguichonpac](https://www.instagram.com/portguichonpac)





WHATS UP AND COMING...

✦ Port Guichon FAMILY FUN NIGHT!!!
THIS FRIDAY MAY 3rd 5:30pm ✦

✦ Neufeld Farms Fundraiser

Get all of your frozen favourites for this summer!!!

OPENS May 6th CLOSSES May 20th ✦

Pick up May 27th 5:30pm at the front of the school ✦

✦ JUNE 7th
our last PAC MOVIE NIGHT



✦ JUNE 14th
SPORTS DAY!



✦ JUNE 19th
DAIRY QUEEN TREAT DAY

Pre-order on munch-a-lunch & pick up your treat
afterschool! ;)



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