



# PORT GUICHON Elementary School

4381 - 46A Street  
Delta, B.C. V4K 2M2  
School website: <http://pg.deltasd.bc.ca/>

Phone: (604) 946-0321  
FAX: (604) 946-0322

February 12, 2024

Dear Parent:

Thank you for enrolling your child at Port Guichon Elementary. This letter is confirmation that your child's registration has been entered in our records system.

Please go to our website at: <https://pg.deltasd.bc.ca/our-school/registration/> to read the following important documents:

- **Administrative Procedure 300 – Admission to School** –this procedure outlines the District registration process
- **Administrative Procedure 320 – Student Records** – this procedure gives background information on student records
- **Letter from the Ministry of Education** regarding the collection of student information
- **Administrative Procedure 350 – Student Conduct and Discipline** – this procedure outlines the district policy on conduct and discipline

Delta School District endeavours to provide one or more Kindergarten classes in each elementary school. The number of classes which are designated for a school will depend upon projected enrolments, actual registration and available space in the buildings and compliance with Ministry mandates for class size averages. When students are registered for Kindergarten, they are enrolled for the program and not necessarily to a particular class or school. When enrolment reaches or exceeds the maximum planned for a particular school, it becomes necessary to have some Kindergarten children attend the closest school that has space.

It is possible that we will not be able to accommodate all of the students who have been registered for Kindergarten at Port Guichon for September 2024. **Because families move during the summer, it may not be possible to confirm accommodation for some children until the start of school in September.**

So that both the school and most parents can proceed with planning for children's entry into Kindergarten in September, a schedule showing the hours your child(ren) will attend during the first two weeks of school will be mailed before the end of June. Parents whose children may have to attend another school for their Kindergarten year will have this noted on the schedule. If you find such a note on your schedule, please telephone the school (604-946-0321) during the week prior to school opening to confirm which school your child(ren) will attend.

Mrs. Danica Palmer  
Principal