Minutes – Port Guichon School PAC meeting

December 3, 2025 at 6.30pm

Meeting called to order by Merilee

In attendance

Merilee McCaffrey, Hilary Walker, Charlotte Montgomery, Megan Hughes, Bonnie Froh, Chelsea McKenzie, Shannon Walker, Sara Reyes, Kelsey Spires, Shawnna Rogers, Liane Brown, Rae-Lynn Rolls, Kylie Blue, Brianna Waterman, Michelle Cohen, Judy Hsu, Jess Kim, Jessica Goberti,

Approval of minutes

The previous minutes are approved by Michelle Cohen & Megan Hughes

The current agenda is approved by Chelsea Mackenzie and Kylie Blue

Principal 's report - Maggie Callander

- CYCW continues to take care of handling new goals for the school, as well as jobs for student. Lunchtime clubs have been created - the Makers Club, attended by 45 kids, was very successful and the Builders Club, attended by 3040 kids was also very successful and the students really enjoyed them both. A "Makers space" has been created in the library for the students and the Ping pong table has been very popular! We have also implemented "Festive Fridays" for December
- The recent Pro-D day involved lots of equity and inclusion work and working with students with autism
- She has implemented "Positively seen" each week where she identifies a staff member and gives them positive comments that she has heard about them
- There is a very positive joyful feeling at the school right now
- Key events in Dec:
    - Dec 8-11 – Christmas food drive
    - Dec 9 – Christmas concert day
    - Dec 12 – Grade 7 Parents Night Out
    - Elf trip
    - Pancake breakfast Dec 19
- Thank you for the 10 days of treats – the staff really appreciate it
- From Jan-March 2026, the MDI (Middle years development instrument) runs, which involves a self-assessment questionnaire for the grade 5's. The questions align with the BC curriculum. A letter will be sent from the district to the grade 5 parents and they can opt out if they prefer.

Grade 6/7 report – Laurie Kay

- Very successful volleyball season for grade 6/7. There is a tournament for grade 7 team members tomorrow
- They have all been busy preparing for the Christmas concert next week. There has been a lot of engagement from the students this year and everyone wants a part!

Executive report

- Merilee – It has been a busy few weeks for PAC.
- Hilary – nothing to report
- Charlotte – nothing to report
- Megan – Walked through financials from Aug 31 – now. If you would like more information on the PAC's financials, please email the PAC at pacportguichon@gmail.com
- Bonnie – Attended the recent DPAC trustee round table. Lots of key issues were addressed, including racism at schools and DPAC plans to do some information sessions on this matter, among others, next year.

Hot lunch

We are always looking for new vendors to try, to keep things fresh. Looking into having a committee for Hot Lunch in the new year

Movie night

The last one of the year was successful. We are looking for a tech person to run these events going forward.

Fundraisers

Megan provided an update on the financials in the Exec report. We will run a West Coast Seeds fundraiser in January and more Neufelds fundraisers in the new year.

Spring Fair

We are looking for people to join the planning committee. The date has been confirmed for Friday June 5, 2026.

Grade 6/7 update

- Parents night out on the 12th Dec
- Meridian Meats gift card sale planned for 2026
- Camp – no updates. Pub night planned on March 6th to fundraise for camp

New business

- Consider Zoom PAC meetings – will look into for next year

Meeting adjourned 7.23pm