PORT GUICHON SCHOOL PAC MEETING

Wednesday January 21, 2026 at 6:30 pm

Meeting called to order by Merilee

In attendance

Hilary Walker, Chelsea Mackenzie, Megan Hughes, Bonnie Froh, Kelsey Spires, Zabrina Labbe, Shannon Walker, Rae-Lynn Rolls, Merilee McCaffrey, Charlotte Montgomery

Approval of Minutes

- Motion to approve December Minutes – Hilary Walker
- Motion to approve current agenda – Chelsea McKenzie

Principal's Report – Ms. Callander

- School goals –they have identified three main goals for the school - Literacy, Student engagement and community connection
- Unification training – need more practice with these and will be having one soon
- Recent fire drill went well – everyone was outside and accounted for in fewer than 5 mins
- New additions to the library have been very popular and have enhanced the space
- There are two quiet rooms in the school for the kids to use if they need them
- School safety and security – she walked the school with the District officer and there are some action items as a result including a key audit of the school which will be done in due course
- Upcoming school events - Young Engineers are coming to the school
- Kids clubs - kids are asking for more clubs and they have to fill in an application form and so far, she has received a number of applications.

Teacher's Report - Ms. Kay

- Remedy money – the teachers are working through what to do with this
- Basketball started – boys have a 6 & 7 team. Girls mostly grade 5 & 6.
- Lacrosse coming at the end of the month
- Ultimate end of year event (after spring break)

<u>PAC Executive Reports</u>

- Chair-Merilee McCaffery- Nothing new to report

- Vice Chair-Hilary Walker- large majority of people voted to keep PAC meetings in-person (rather than on Zoom) so they will stay this way
- Secretary-Charlotte Montgomery – nothing to report
- Treasurer- Megan Hughes – Walked through recent financials. If you would like more information on the PAC's financials, please email the PAC at pacportguichon@gmail.com
- DPAC-Bonnie Froh- The Emergency Preparedness representative came to the last session to discuss the emergency bins at the schools. They also discussed the Reunification drill and Budget information is being planned at the moment. The next two DPAC meetings have guest speakers on AI (Feb)and Anti racism (Mar)

Committee & Event Updates

- Hot Lunch Program – Prices have been raised this year. The next dates are March 13 (hot dogs and Cobs) May 1st (Boston Pizza)
- Movie Night Update - Next Movie night is January 30th and the movie is Bad Guys 2. New concession item – tater tots.
- Fundraisers Update – West Coast Seeds ends January 26, Neufeld's is coming in February.
- Spring Fair (June 5th) - Lots of volunteers this year. The plan is to make it more inclusive for the older kids this year. June 5th.

Grade 7 parent update

- Meridian Meats gift card fundraiser is running until Feb 6
- Camp fundraising update - successful bottle drive has just wrapped up, upcoming pub night at the Landing (March 6) and a car wash in the Spring

New Business

After the recent safety & security audit, we need to make some changes to our rules and bylaws. The Constitution has been reviewed and we are proposing:

- Increased accountability of the executive team.
- Attendance at PAC meetings is mandatory and missing them frequently may result in the team member losing their position on the team
- Committee chairs needs to be a member of the Exec team as a Member at large – i.e. fair coordinators, or hot lunch coordinators. This will increase our Members at large to three (currently it is two).
- Only members of the PAC exec team can have keys to the PAC room & box at the school

Next Meeting Date- Tuesday Feb 17th, 2026 at 6.30pm