Minutes – Port Guichon School PAC meeting

June 16, 2026

Meeting called to order by Merilee

In attendance

Charlotte Montgomery, Hilary Walker, Merilee McCaffery, Chelsea McKenzie, Megan Hughes, Kelsey Spires, Rae-Lynn Rolls, Charlene Vuilleumier

Approval of minutes

The previous minutes are approved by Hilary Walker

The current agenda is approved by Chelsea McKenzie

Principal 's report - Maggie Callander

As we close our final PAC meeting o□the 2025/2026 school year, I want to share a brie□reflection and heart□elt thanks.

It has been an absolute pleasure working with such a dedicated and thought□ul PAC. Your meetings have been efficient, responsive, and always centred on students and our school community. Thank you □or being such an important connection between parents/guardians and staff. You have made my first year as Principal □eel seamless, and I appreciate the time you have taken to understand my leadership, values, and commitment to inclusion, belonging, joy, and student success.

Key highlights from this year:

- Our school goals—Student Engagement, Community Connection, and Literacy—have guided our work and will continue next year.
- The Grade 7 Leaving Ceremony is coming up this Friday, supported by wonder□ul □undraising □rom PAC and Grade 6/7 □amilies.
- The final week will include a short day on Thursday, an end-o□-year assembly, and a slideshow be□ore students head into summer.

Teachers will continue their important year-end work, including report cards, classroom moves, and preparation □or next year. They have also been thought□ully creating next year's class lists, care□ully considering student needs, □amily input, and support team □eedback. This work is done with great care and with each child's success at the centre.

This has been a year o□great growth at PG. We trans□ormed school spaces with student voice in mind, expanded clubs and lunchtime opportunities, and saw incredible student enthusiasm—including 82 students showing up □or Builders/Makers Club and 73 cups o□flour used in school baking. Staff also engaged in literacy-□ocused pro□essional development and collaboration.

On a final note, thank you to PAC □or your □undraising, support, encouragement, and generosity. There is so much to be proud o□at PG, and we are grate□ul □or all you do.

Executive report

- Chair - Merilee – This was a great year overall. Thanks to everyone and we are excited for next year
- Vice chair - Charlene– nothing to add
- Secretary - Charlotte – nothing to add
- Treasurer – Megan – After expenses, our bank balance will be $18,421. Please reach out to pacprotguichon@gmail.com if you would like more information on the financials.

Committee and event updates

Hot lunch Hilary – The projected dates for next year are Sept 25th, Oct 16th; Nov 13th and Dec 11th

Movie night - Kelsey– The projected dates for the fall term are Oct 9th and Dec 4th

Fundraisers – Charlene - the Spring raffle was a huge success and we raised $5118.In October we will have a Mitchell Soup fundraiser, as well as Neufelds. There will not be a Winter market this year.

Spring Fair - Rae-Lynn – This was also very successful and we raised $8,343.24 (including the raffle). The Sports day concession raised over $700

New business

Merilee – We would like to have the mural done in September – PAC voted yes for this. We will also look into getting the new sports jerseys next year.

Meeting adjourned pm by Merilee at 8pm

Next meeting – September – exact date TBD